

TOOL TYPE **CHECKLIST**

LAST REVIEWED **11/07/13**

GEOGRAPHY **ALL**

SOURCE: **OHS INSIDER**

SCAFFOLDING INSPECTION CHECKLIST

BENEFITS

Scaffolding is common equipment used in various industries, most notably construction, to give workers safe access to elevated areas. But scaffolding itself can pose a hazard to workers if, say, it isn't erected properly or is placed on uneven ground. So it's critical that you ensure that all scaffolding is inspected *before* workers use it.

HOW TO USE THE TOOL

Adapt this checklist for the scaffolding requirements in your jurisdiction's OHS laws. Require a supervisor or other "**competent person**" to use it to inspect all scaffolding to ensure that it complies with these requirements and is safe for workers to use.

OTHER RESOURCES:

[SPOT THE SAFETY VIOLATION: Proper Equipment Prevents Injuries](#)

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SCAFFOLDING INSPECTION CHECKLIST

Date Inspected:	Time:
Location of scaffolding:	
Inspected by (designated competent person):	

	YES	NO	COMMENTS
GENERAL			
The work location for the scaffolding has been inspected for hazards such as overhead objects, falling or tripping hazards, uneven ground, etc.			
Scaffolding been setup according to manufacturer's instructions.			
Scaffolding has all fittings and gear, including base plates or wheels, installed as per manufacturer's instructions.			
Scaffolding has all connecting devices between frames.			
Scaffolding was erected and supervised by a competent person.			
Scaffolding components can support at least four times the load that will be imposed on it, including workers, tools and materials.			
Scaffolding has uprights braced diagonally both in the horizontal and vertical planes.			
Scaffolding is fully planked with no more that a 1" gap between planks.			
Planks don't extend past the ends of the scaffold frames more than 12 inches.			
Platform is at least 18 inches wide (12 inches on pump jacks).			
Guardrails or personal fall arrest systems are used if work height is >3 metres.			
Scaffolding is 14" or less from face of work, if workers remove front guardrails (18" for plasterers).			
Work platforms at or above 2.4m (8') extend the full width of the scaffolding; below 2.4m, at			

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least 460mm (18") wide.			
Casters or wheels are locked or blocked before work begins.			
Work platform is free of clutter, mud, snow, oil, etc. or any slipping/tripping hazard.			
Scaffolding is set up at least 10' from overhead power lines.			
Engineered drawings are available and followed for scaffolding that exceeds 15m (50') and 10m (30') for tube and clamp system.			
Scaffolding is properly tagged.			
ACCESS			
Ladders are secure and extend at least 90 cm (3') above the landing.			
Ladder's first rung isn't more than 24" above the ground.			
Hook-on and attachable ladders are designed for the scaffolding.			
Add-on ladders must have a rung length of at least 11 ½".			
Built in ladders that are part of the scaffold frames must have a rung length of at least 8".			
Rungs line-up vertically for the entire height of the scaffolding.			
SUPPORTED SCAFFOLDS			
Over 3:1 scaffolds are restrained from tipping by guying, tying or bracing.			
Scaffolding is secured at vertical intervals not exceeding 3 times the smallest base dimension.			
Base plates and screws are firmly supported on all legs (mudsills are used when required).			
Leveling screws aren't overextended and lock nuts are tightened.			
Footings are level, sound and rigid. No settling has occurred.			
Unstable objects such as blocks, bricks, buckets, etc. aren't used as work platforms or to support scaffolding.			
Riggers are secured and installed correctly.			

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